

Maintain HR Certification Institute (HRCI)® and Society for Human Resource Management (SHRM)® Certification

ABOUT HRCI

[HR Certification Institute \(HRCI\)](#) is the premier credentialing organization for the human resources profession. For 40 years, HRCI has set the standard for HR mastery and excellence around the globe.



An independent nonprofit organization, HRCI is dedicated to advancing the HR profession by developing and administering best-in-class accredited certifications including Professional in Human Resources (PHR)®, Professional in Human Resources - International (PHRi)™, and more. Today, HR professionals from over 100 countries proudly maintain the HR Certification Institute's credentials as a mark of world-class HR aptitude and innovation.

HRCI RECERTIFICATION PROCESS

Achieving certification from the HR Certification Institute is a long-term commitment to yourself, your career, and the HR profession. To maintain certification, you must be prepared to continue to learn, grow, and increase your current knowledge. All certifications are valid for three years, and recertification is required every three years through demonstrated professional development (preferred method) or retaking the exam.

Within the OpenSesame Plus catalog, you will have access to award-winning elearning courses that can help HR professionals in your organization maintain HRCI certification status.

Approved courses offering HR Certificate Institute (HRCI) credits

Learning Tracks from OpenSesame Publisher Vado	Credit Hours
Interviewing Basics	2
Evaluating Candidate Responses	2
The Blended Interview Process	2
Learning Tracks from OpenSesame Publisher Trüpp	Credit Hours
Introducing Manager Basics	1

Increasing Managerial Effectiveness	1
Addressing Performance and Conduct Issues	1
Eliminating Discrimination and Harassment in the Workplace (New York)	1
Diversity and Inclusion in the Workplace	1
Building Trust and Rapport	1
Eliminating Discrimination and Harassment in the Workplace	1
Selecting Talent	1
Setting Performance Expectations	1
Fostering Civility in the Workplace	1
Leave Administration for Managers	1
Attracting Talent	1
Finding Talent	1
Eliminating Discrimination and Harassment in the Workplace (Connecticut)	1
Common Performance and Conduct Concerns	1
Supervising to Prevent Discrimination and Harassment	1
Minimizing Organizational Risk	1
California Family Rights Act (CFRA) for Managers	1
Eliminating Discrimination and Harassment in the Workplace (California)	1
Communication for Managing Performance	1
Hiring Talent	1
Onboarding Remote Employees	1
Mastering Investigation Interviewing and Evidence	1

Eliminating Discrimination and Harassment in the Workplace (Latin American Spanish)	1
Supervising to Prevent Discrimination and Harassment in the Workplace (Latin American Spanish)	1
Eliminating Discrimination and Harassment in the Workplace (California - Latin American Spanish)	1
Becoming an Effective Investigator	1
Introducing Workplace Investigations	1
Eliminating Discrimination and Harassment in the Workplace (New York - Latin American Spanish)	1
Facilitating Workplace Investigations	1

HOW TO REDEEM YOUR RECERTIFICATION CREDIT

After completing the approved courses, you will receive an activity code. Log in to your HRCI account and submit the activity code to receive credit. To learn more about recertification, visit the [HRCI website](#).

If you have any questions or concerns about HRCI, please contact them directly:

- Email: info@hrci.org
- Phone number: 1 (866) 898-4724 (US Toll Free) or 1 (571) 551-6700
- [LinkedIn](#)
- [Facebook](#)
- [Twitter](#)

ABOUT SHRM

[The Society for Human Resource Management \(SHRM\)](#) is the world's largest HR professional society, representing 285,000 members in more than 165 countries. For nearly seven decades, the Society has been the leading provider of resources serving the needs of HR professionals and advancing the practice of human resource management. SHRM has more than 575 affiliated chapters within the United States and subsidiary offices in China, India, and United Arab Emirates.



SHRM RECERTIFICATION PROCESS

As a SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP), you already recognize the relevance and importance of SHRM certification. Recertification is how you will continue to grow and adapt to meet the evolving needs of the profession.

All certifications are valid for three years. Recertification requires SHRM certified professionals to earn 60 professional development credits (PDCs) every three years, or retake the certification exam.

There are numerous ways to earn PDCs, from attending conferences and seminars to volunteering and contributing resources to the advancement of the HR profession.

Within the OpenSesame Plus catalog, a number of courses from our global publishers have been approved to help you obtain SHRM recertification credits. Or, you can attend any upcoming [OpenSesame webinar](#) to earn PDCs. Each hour-long webinar qualifies for one SHRM PDC.

Over 150 approved courses offering SHRM Professional Development Credits (PDCs). Start exploring our course offerings [here](#).

HOW TO REDEEM YOUR RECERTIFICATION CREDIT

After completing the approved courses, you will receive an activity code. Log in to your SHRM account and submit the activity code to receive credit. To learn more about recertification credit, visit the [SHRM website](#).

If you have any questions or concerns about SHRM, please contact them directly:

- [Email](#)
- Phone number: 1 (800) 283-7476 (SHRM)
- [LinkedIn](#)
- [Facebook](#)
- [Twitter](#)

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